

# ICKWELL VILLAGE HALL TRUST

Registered Charity No. 210814

## CONDITIONS OF HIRE

Thank you for choosing Ickwell Village Hall as the venue for your event. Payment should be made to the Caretaker, preferably at the time of booking (01767 627747). However, by prior agreement, payment may also be made when the key is collected from him.

### **THERE IS STRICTLY NO SMOKING ON THE SITE**

**le Inside but also Outside ( because of the special play surface outside)**

The following are provided for use, at no additional charge over the hire charge:

Electric cooker with oven  
Crockery from the cupboard  
Cutlery in the cupboard and drawers  
Kettle  
Refrigerator  
Tables and chairs  
Mop and bucket, dustpan and brush, brooms  
Washing up liquid  
Hand soap (kitchen and toilets)  
Toilet rolls

Hot water from the kitchen heater .

A "Burco" type hot water heater is currently not available, but it is planned to replace it shortly. If you bring your own, please be careful to position it so that any steam from it does not damage the kitchen units.

Persons hiring the hall need to bring the following:

Tea cloths  
Towels for the toilets  
Dishcloths  
Dustbin bags ( Please ensure that you take your rubbish away with you)

The hall will be clear and clean on hiring. Please leave it in the same condition after your hire.

**The hirer is responsible for any damage to the hall, caused during the hire period.**

**We reserve the right to apply a heating surcharge , should the anticipated heating usage have been exceeded. Please follow the instructions with regard to the new Hall Heating with care, and do not interfere with the controls if these have been pre-set.**

**THANK YOU.**

